## PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS MARCH 16, 2005

Pursuant to Section 19.84 and 59.14, <u>Wis. Stats.</u>, notice is hereby given to the public that the REGULAR meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, March 16, 2005, at <u>7:00 p.m.</u>**, at City Hall, 100 N. Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call:

Present: Van Den Heuvel, Graves, Nicholson, Theisen, Krueger, Haefs, Erickson, Kaye,

Zima, Evans, Vander Leest, Johnson, Dantinne, Frohna, Collins, Beyl, Backmann,

Van Deurzen, Fleck, Clancy, Moynihan, Zabel, Scray, Hinz, Lund, Fewell

Total Present: 26

#### No. 1 -- Adoption of agenda.

A motion was made by Supervisor Krueger and seconded by Supervisor Beyl "to adopt the agenda as modified". Voice vote taken. Motion carried unanimously with no abstentions.

#### No. 2a -- Approval of minutes of County Board Meeting of February 16, 2005.

A motion was made by Supervisor Fewell and seconded by Supervisor Zabel "to adopt the minutes of the February 16, 2005 meeting". Voice vote taken. Motion carried unanimously with no abstentions.

#### No. 3 -- Announcements by Supervisors.

Supervisor Clancy invited the Supervisors to attend the annual St. Patrick's Day Celebration at Van Abel's in Holland.

- No. 4 -- Communications. None.
- No. 5 -- Appointments by County Executive. None.
- No. 6a -- Report by County Executive. None.

#### No. 6b -- Report by Board Chairman.

Chairman Moynihan wished everyone a Happy St. Patrick's Day.

- No. 7 -- Other Reports. None.
- **No. 8 -- Standing Committee Reports.**

#### No. 8a -- REPORT OF ADMINISTRATION COMMITTEE OF MARCH 2, 2005

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session on March 2, 2005, and recommends the following motions:

- 1. Administrative Services Division 2004 to 2005 Carryover Funds. Committee approved.
- 2. Human Resources Communication from Supervisor Fewell regarding: Human Resources Posting of Positions. (From previous meeting.) Refer to next month's meeting.
- 3. Human Resources Review of Policy and Analyst Position. (Requested by Supervisor Pat Collins.) Receive and place on file.
- 4. Human Resources Monthly Committee Report (March 2005). Accept.
- 5. Human Resources Update from Human Resources regarding employees requesting appeals of Class & Comp study. Receive and place on file.
- 6. County Clerk Memo regarding: Resolution Supporting the Memo of Understanding Between Brown County and Municipal Governments for the Statewide Voter Registration System. Approve statewide voter registration system items a m.
  - a. Resolution regarding: Supporting the Memo of Understanding Between Brown County and the Town of Eaton for the Statewide Voter Registration System. See Resolutions, Ordinances March County Board.
  - b. Resolution regarding: Supporting the Memo of Understanding Between Brown County and the Town of Glenmore for the Statewide Voter Registration System. See Resolutions, Ordinances March County Board.
  - c. Resolution regarding: Supporting the Memo of Understanding Between Brown County and the Town of Green Bay for the Statewide Voter Registration System. See Resolutions, Ordinances March County Board.
  - d. Resolution regarding: Supporting the Memo of Understanding Between Brown County and the Town of Holland for the Statewide Voter Registration System. See Resolutions, Ordinances March County Board.
  - e. Resolution regarding: Supporting the Memo of Understanding Between Brown County and the Town of Humboldt for the Statewide Voter Registration System. See Resolutions, Ordinances March County Board.

- f. Resolution regarding: Supporting the Memo of Understanding Between Brown County and the Town of Lawrence for the Statewide Voter Registration System. See Resolutions, Ordinances March County Board.
- g. Resolution regarding: Supporting the Memo of Understanding Between Brown County and the Town of Morrison for the Statewide Voter Registration System. See Resolutions, Ordinances March County Board.
- h. Resolution regarding: Supporting the Memo of Understanding Between Brown County and the Town of New Denmark for the Statewide Voter Registration System. See Resolutions, Ordinances March County Board.
- i. Resolution regarding: Supporting the Memo of Understanding Between Brown County and the Town of Pittsfield for the Statewide Voter Registration System. See Resolutions, Ordinances March County Board.
- j. Resolution regarding: Supporting the Memo of Understanding Between Brown County and the Town of Rockland for the Statewide Voter Registration System. See Resolutions, Ordinances March County Board.
- k. Resolution regarding: Supporting the Memo of Understanding Between Brown County and the Town of Wrightstown for the Statewide Voter Registration System. See Resolutions, Ordinances March County Board.
- 1. Resolution regarding: Supporting the Memo of Understanding Between Brown County and the Village of Denmark for the Statewide Voter Registration System. See Resolutions, Ordinances March County Board.
- m. Resolution regarding: Supporting the Memo of Understanding Between Brown County and the Village of Pulaski for the Statewide Voter Registration System. See Resolutions, Ordinances March County Board.
- 7. Resolution regarding: Disallowance of Claim (Robert Shaha). See Resolutions, Ordinances March County Board. <u>Approve the disallowance.</u>
- 8. Resolution regarding: Disallowance of Claim (Greg Haney and Lannea Haney). See Resolutions, Ordinances March County Board. <u>Approve the disallowance.</u>
- 9. Resolution regarding: Disallowance of Claim (ACUITY, A Mutual Insurance Company on behalf of Todd Bellin and Candace Krueger.) See Resolutions, Ordinances March County Board. <u>Approve the disallowance.</u>
- 10. Resolution regarding: Disallowance of Claim (Richard McCutcheon). See Resolutions, Ordinances March County Board. <u>Approve the disallowance.</u>
- 11. Department of Administration Communication from Supervisor Nicholson regarding: Review policies of Purchasing Department (Referred from February County Board.) Receive and place on file.
- 12. Department of Administration 2005 Budget Transfer Log. (Discussed with item #13.)
- 13. Department of Administration Request for Budget Transfer (#05-08): Interdepartmental Transfer (including contingency or general fund transfers): Annual adjustment of 2005 Human Resources budget for Employee recognition Dinner funds. (\$4,000). Approve the Budget Transfer Log and the Budget Transfer #05-08 for the annual dinner of \$4,000.
- 14. Resolution regarding: To Require that the Annual Budget Procedures include Publishing Contract Services Information over \$10,000. See Resolutions, Ordinances March County Board. Committee approved.

#### 15. Audit of bills.

A motion was made by Supervisor Lund and seconded by Supervisor Fleck "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \( \s\ \) Carol Kelso, County Executive \( \Date: 3-30-2005 \)

## No. 8b -- REPORT OF EDUCATION AND RECREATION COMMITTEE OF MARCH 10, 2005

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION AND RECREATION COMMITTEE met in regular session on March 10, 2005 and recommends the following motions:

- 1. Library Board regarding: The need for a new vision, mission and strategic plan.
  - a) Input from Education and Recreation Committee on process.
  - b) Education and Recreation Committee involvement.

Receive and place on file.

- 2. Library Director's report (February 9, 2005). Receive and place on file.
- 3. Library High Priority Library Facility Maintenance Projects (February 17, 2005). Receive and place on file.
- 4. Review minutes of:
  - a) Library Board (1/18/04). Receive and place on file.
- 5. Education, Culture and Recreation Division 2004 to 2005 Carryover Funds. Approve.
- 6. Arena Event Attendance for January 2005. <u>Receive and place on file.</u>
- 7. Museum Attendance and Admissions for January 2005. <u>Receive and place on file.</u>
- 8. Museum Director's report. Receive and place on file.
- 9. Golf Course Communication from Supervisor Van Den Heuvel requesting review of Golf Course operations, fees, rules and any policies dealing with daily golf course operations. (Referred from February County Board.) Receive and place on file.
- 10. Golf Course Request from Huhn, Wessel & Company to hold their annual charity golf outing Wednesday, July 20, 2005 and waive out-of-county golf fees at Brown County Golf Course. <u>Approve.</u>
- 11. Golf Course Daily Financial Report (February 11, 2005). Receive and place on file.
- 12. Golf Course Superintendent's report. Receive and place on file.
- 13. \*\* Parks Communication from Supervisor Lund regarding: Correspondence from a Suamico resident concerning the poor condition of the marking of the hiking trails at the Reforestation Camp (Referred from February County Board.) Receive and place on file.
- \*\* AS PER THE COUNTY BOARD, ITEM NUMBER 13 WAS REFERRED BACK TO COMMITTEE ON MARCH 16, 2005.

- 14. Parks Request for Budget Transfer (#05-10): Increase in Expenditures with Offsetting Increase in Revenue: Grant approval for supplementary maintenance funds for state-funded snowmobile trail maintenance (\$11,409). <u>Approve.</u>
- 15. Parks Director's report.
  - a) Move forward a request for rezoning and to allow camping on the Midway.
  - b) <u>Send out the RFP accompanied by parking letter from Packer Organization.</u>
    <u>Ayes: 2 (Vander Leest, Van Deurzen); Nays: 2 (Johnson, Graves); Excused: 1</u>
    (Theisen). Motion Defeated.
  - c) Refer to staff for a special meeting one-half before County Board meeting on March 16, 2005.
  - d) Receive and place on file Director's report.
- 16. Zoo Monthly Activity Reports for March 10, 2005. Receive and place on file.
- 17. Audit of bills. Pay the bills.

A motion was made by Supervisor Van Deurzen and seconded by Supervisor Fleck "to adopt". Supervisor Lund requested item #13 be taken separately. Voice vote taken. Remainder of report carried unanimously with no abstentions.

<u>Item #13 -- Parks - Communication from Supervisor Lund re: correspondence from a Suamico resident concerning the poor condition of the marking of the hiking trails at the Reforestation Camp. (Referred from February County Board.) COMMITTIEE ACTION: Receive and place on file.</u>

A motion was made by Supervisor Lund and seconded by Supervisor Theisen "to refer Item #13 back to committee".

Supervisor Lund explained he would like this item referred so he could be in attendance of the next Education and Recreation Committee to discuss the communication.

Voice vote taken "on referral". Motion carried unanimously with no abstentions "to refer Item #13 back to committee".

Approved by:	\s\	Carol Kelso, Count	y Executive	Date:	3-30-2005

## No. 8b(i) -- REPORT OF "SPECIAL" EDUCATION AND RECREATION COMMITTEE OF MARCH 16, 2005

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION AND RECREATION COMMITTEE met in special session on March 16, 2005 and recommends the following motions:

1. RFP for the former Packer Hall of Fame. <u>Proceed wit the RFP for the former Packer Hall of Fame</u>. Ayes: 3 (Vander Leest, Theisen, Van Deurzen); Nays: 2 (Johnson, Graves). Motion Carried.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Van Deurzen "to adopt". Voice vote taken. Supervisors Van Den Heuvel, Graves, Johnson and Zabel requested to be recorded as voting nay. Motion carried.

Approved by: \s\ Carol Kelso, County Executive Date: 3-30-2005

#### No. 8c -- REPORT OF EXECUTIVE COMMITTEE OF MARCH 7, 2005

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session on March 7, 2005 and recommends the following motions:

- 1. Review minutes of:
  - a) Legislative Subcommittee (2/21/05). Receive and place on file.
- 2. County Executive. (No report.)
- 3. Legislative Subcommittee report. (No report.)
- 4. Internal Auditor report. (No report.)
- 5. Executive 2004 to 2005 Carryover Funds. Committee approved.
- 6. Communication from Supervisor Nicholson regarding: Review Chapter 2.13 of County Code to change from 3 business days to 2 business days the amount of time recording secretaries have to submit minutes. (Held from previous meeting.) Receive and place on file.
- 7. Communication from Supervisor Fewell regarding: Diversity Affairs Committee. (Held from previous meeting.) Receive and place on file.
- 8. Resolution regarding: Sheriff's Department Reclassification of Three (3) Clerk Typist II/Records Division/Positions and Title Change of Account Clerk I. (Referred from Public Safety Committee.) Committee approved. Ayes: 5 (Dantinne, Evans, Moynihan, Lund, Kaye); Nays: 1 (Vander Leest); Excused: 1 (Haefs. Motion Carried. See Resolutions, Ordinances March County Board.
- 9. Sauk County Resolution regarding: Opposing Further Limitations on Sauk County's Ability to Levy Necessary Taxes. (Referred from Legislative Subcommittee.) Receive and place on file. Ayes: 5 (Dantinne, Vander Leest, Evans, Moynihan, Lund); Nays: 1 (Kaye); Excused: 1 (Haefs). Motion Carried.
- 10. <u>Closed Session:</u> For the purpose of deliberating whenever competitive or bargaining reasons require a closed session pursuant to Wisconsin State Statute 19.85(1)(e). In the alternative, the Executive Committee is meeting for the purpose of collective bargaining

and is not subject to the Wisconsin open meetings law pursuant to 19.82(1) of the Wisconsin State Statutes, and also for the purpose of conferring with legal counsel for Brown County as to legal advice concerning strategy as to litigation pending pursuant to sec. 19.85(1)(g) of the Wisconsin State Statutes.

- a) Enter into Closed Session.
- b) Return to regular order of business.
- c) No action taken.

A motion was made by Supervisor Dantinne and seconded by Supervisor Beyl "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \_\_\_\_\_\s\ Carol Kelso, County Executive Date: 3-30-2005

## No. 8d -- REPORT OF HUMAN SERVICES COMMITTEE OF FEBRUARY 16, 2005

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session on February 16, 2005, and recommends the following motions:

- 1. Review minutes of:
  - a) Human Services Board (2/5/04, 9/2/04, 10/7/04, 11/4/04, 12/2/04. Not previously reviewed.)
  - b) Human Services Board (1/6/05).
  - c) Veterans' Recognition Subcommittee (1/11/05).
  - d) Community Options Program Planning Committee (1/24/05).
  - e) Community Options Program Appeals Committee (1/24/05).
  - f) Homeless Issues and Affordable Housing Subcommittee (1/18/05).
  - g) Aging Resource Center (1/28/05).

Receive and place on file items a-g.

- 2. Carryovers Health and Human Services Division 2004 to 2005 Carryover Funds. Approve.
- 3. Communication from Supervisor Fewell requesting Human Services along with United Way and Family Services staff provides information to Human Services Committee on the possibilities of developing a 211 system that would give County residents a one-stop referral source for human services needs. (Held from previous meeting.) Refer this to staff to meet with the United Way and Family Services to come to some collaborative agreement so we may potentially move forward with this.
- 4. Communication from Supervisor Fewell regarding: Requesting a report on the impact to the ICF-MR clients in the facilities operated by Community Services of Green Bay. (Referred from January County Board.) Receive and place on file.

- 5. Communication from Supervisor <u>Fewell</u> requesting Human Resources Director review and report to the Administration Committee on the number of employees who were interviewed by the Human Services Consultant, who had been previously hired by Virchow Krause. (Referred from January County Board.) <u>Receive and place on file.</u>
- 6. Communication from Supervisor Fewell requesting that Human Resources review both the EEOC regulations and the Brown County Code 4.53-54 related to "Recruitment" and review positions in both Human Services and the Corporation Counsel's office that were not posted in compliance with the EEOC or the Brown County Code. (Referred from January County Board.) Receive and place on file.
- 7. Communication from Supervisor Fewell requesting an update of the independent consultants who have been contracted with Human Services including the scope of services they are providing and contract cost to Brown County. Receive and place on file.
- 8. Update on Community Services of Green Bay per request from Supervisor Steve Fewell. No action.
- 9. Contract update (Beth Manning). Receive and place on file.
- 10. Architect and design update (Facilities Management). Receive and place on file.
- 11. Audit of bills. Pay the bills.

A motion was made by Supervisor Frohna and seconded by Supervisor Van Deurzen "to adopt". Supervisor Erickson requested item #1a be taken separately.

Supervisor Johnson requested item #6 be taken separately.

Supervisor Vander Leest requested item #8 be taken separately.

Voice vote taken on the remainder of the report which passed unanimously with no abstentions.

Item #1a -- Review minutes of Human Services Board (2/5/04, 9/2/04, 10/7/04, 11/4/04, 12/2/04. (Not previously reviewed.) COMMITTEE ACTION: Receive and place on file.

Supervisor Erickson questioned why we are approving minutes from 2004.

Supervisor Fewell explained that he looked into Human Service Board minutes and found some missing. Once those minutes were found, they included some from 2004.

Chairman of the Human Services Committee, Supervisor Evans, explained further that the Human Services Board is part of Executive Branch, not Legislative Branch, meaning the Human Services Board is not required to report to the Legislative Branch.

A motion was made by Supervisor Evans and seconded by Supervisor Erickson "to adopt item #1a". Voice vote taken. Motion carried unanimously with no abstentions.

Item #6 -- Communication from Supervisor Fewell requesting that Human Resources review both the EEOC regulations and the Brown County Code 4.53-54 relating to "Recruitment" and review positions in both Human Services and the Corporation Counsel's office that were not posted in compliance with the EEOC or the Brown County Code. (Referred from January County Board.) COMMITTEE ACTION. Receive and place on file.

Supervisor Johnson asked for explanation as to why item #6 was received and placed on file. Supervisor Fewell explained this issue was dealt with at Administration Committee; it was never intended to be on Human Services Committee agenda.

A motion was made by Supervisor Backmann and seconded by Supervisor Fleck "to adopt item #6". Voice vote taken. Motion carried unanimously with no abstentions.

<u>Item #8 -- Update on Community Services of Green Bay per request from Supervisor Steve</u> Fewell. COMMITTEE ACTION: No action.

A motion was made by Supervisor Zima and seconded by Supervisor Zabel "to adopt item #8". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Carol Kelso, County Executive Date: 3-30-2005

No. 8e -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE AND LAND CONSERVATION SUBCOMMITTEE OF FEBRUARY 23, 2005

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE AND LAND CONSERVATION SUBCOMMITTEE met in regular session on February 23, 2005, and recommends the following motions:

#### **Land Conservation Subcommittee**

- 1. Well testing Green Bay Township. Receive and place on file.
- 2. Director's Report. No action.
- 3. Carryovers from Planning and Development Division 2004 2005 Carryover Funds (Land Conservation Water Quality Fund). <u>Approve.</u>

#### Planning, Development and Transportation Committee

- 1. Review minutes of:
  - a) Planning Commission Board of Directors Transportation Committee (8/12/04).
  - b) Planning Commission Board of Directors Elderly and Disabled Transportation Sub Committee (12/14/04).

Receive and place on file items a-b.

2. Communication from Supervisor Kathy Johnson requesting the Planning, Development and Transportation Committee study the possibility of moving the City transit department to County to make it a more regional transit system. (Referred from February County Board.) Hold for one month.

- 3. Planning and Development Division 2004 to 2005 Carryover Funds.
  - a) Approve carryover funds in the amount of \$8,849 for Planning Department.
  - b) Approve carryover funds in the amount of \$2,500 for Register of Deeds Department.
  - c) Approve carryover funds in the amount of \$38,412 for UW-Extension.
- 4. UW-Extension Letter of Support for 2008 Farm Technology Days. No action.
- 5. UW-Extension Request for Budget Transfer: Increase in Expenditures with Offsetting Increase in Revenue: Increase UW-Extension Supplies and Expense Account \$1,000 to purchase tables for Ag & Extension Service Center with offsetting increase from Brown County Association for Home and Community Education to be placed into UW-Extension donations revenue account. Approve.
- 6. UW-Extension Director's report. No action.
- 7. Property Listing Department 2004 Annual Report from Property Listing Department. No action.
- 8. Port and Solid Waste Director's report. (No report.)
- 9. Request for approval of Renard Island Closure Plan. (Referred back to Committee from February County Board.) <u>Hold for one month.</u>
- 10. Highway Commissioner's report. No action.
- 11. Highway Communication from Supervisor Frohna regarding: Requesting a study be conducted on the potential need for traffic signals at the intersection of Hoffman Road and East River Drive (Village of Allouez). (Held from previous meeting.) Receive and place on file.
- 12. \*\* Highway Communication from Supervisor Van Den Heuvel requesting the county not adopt a round about at the intersection of Eaton Road, Cottage Road, and Huron Road. (Referred from February County Board.) Send a letter to Village of Bellevue which states Brown County prefers three to four lanes on Cottage Road construction and if the Village does not agree and prefers two lanes, Brown County will not participate in funding the project, or in taking over after construction.
- \*\* AS PER THE COUNTY BOARD, ITEM #12 WAS REFERRED BACK TO COMMITTEE ON MARCH 16, 2005.
- 13. Highway Communication from Supervisor Kathy Johnson requesting to repair the road on Packerland by railroad tracks. (Referred from February County Board.) Receive and place on file.
- 14. Zoning Brown County Zoning 2004 Sanitary and Shoreland Report. No action.
- 15. Zoning Director's Report. No action.
- 16. Audit of bills. Approve audit of bills.

A motion was made by Supervisor Krueger and seconded by Supervisor Nicholson "to adopt". A motion was made by Supervisor Van Den Heuvel and seconded by Supervisor Beyl "to take item #12 separately". Voice vote taken. Motion carried unanimously with no abstentions. Remainder of report carried unanimously with no abstentions.

Item #12 -- Highway – communication from Supervisor Van Den Heuvel requesting the county not adopt a round about at the intersection of Eaton Road, Cottage Road and Huron Road. (Referred from February County Board.) COMMITTEE ACTION: Send a letter to Village of Bellevue which states Brown County prefers three to four lanes on Cottage Road construction and if the Village does not agree and prefers two lanes, Brown County will not participate in funding the project, or in taking over after construction.

Supervisor Van Den Heuvel said he's been working with constituents on this and deferred to Supervisor Beyl for further information. Supervisor Beyl said he would appreciate the opportunity for more discussion on this item. He then made a motion and seconded by Supervisor Collins "to table item #12". Roll Call #8e(1):

Ayes: Johnson, Collins, Beyl

Nays: Van Den Heuvel, Graves, Nicholson, Theisen, Krueger, Haefs, Erickson, Kaye, Zima, Evans, Vander Leest, Dantinne, Frohna, Backmann, Van Deurzen, Fleck, Clancy, Moynihan, Zabel, Scray, Hinz, Lund, Fewell

Total Ayes: 3 Total Nays: 23

Motion defeated "to table item #12".

Supervisor Beyl explained why he wanted to table this item, citing the Brown County Highway Department said they will not pay; that Bellevue is caught between two municipalities. He stated the Village of Bellevue needs more time to discuss the issue. The proposed round-about is in the beginning plans; this must be held off until County JJ is reconstructed.

A motion was made by Supervisor Beyl and seconded by Supervisor Lund "to refer back to committee".

Discussion followed.

A motion was made by Supervisor Van Den Heuvel and seconded by Supervisor Krueger "to suspend the rules to allow interested parties to address the board". Voice vote taken. Motion carried unanimously with no abstentions.

Pat Quinn, 545 La Count Rd., Green Bay, WI spoke in opposition of a round about.

John Bunker, 3235 Finger Rd., Green Bay, WI spoke in opposition of a round about.

A motion was made by Supervisor Van Deurzen and seconded by Supervisor Clancy "to return to the regular order of business". Voice vote taken. Motion carried unanimously with no abstention.

After much discussion by the Board a vote was taken on Supervisor Beyl's motion "to refer back to committee". Roll Call #8e(2):

Ayes: Van Den Heuvel, Graves, Nicholson, Theisen, Haefs, Kaye, Zima, Evans, Dantinne, Frohna, Collins, Beyl, Backmann, Van Deurzen, Fleck, Clancy, Moynihan, Zabel, Scray, Hinz, Lund, Fewell

Nays: Krueger, Erickson, Vander Leest, Johnson

Total Ayes: 22 Total Nays: 4

Motion carried "to refer back to committee".

Approved by: \_\_\_\_\_\s\ Carol Kelso, County Executive \_\_\_\_\_ Date: 3-30-2005

#### No. 8f-- REPORT OF PUBLIC SAFETY COMMITTEE OF MARCH 9, 2005

#### TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session on March 9, 2005, and recommends the following motions:

- 1. VIP Monthly Statistics January 2005. Receive and place on file.
- 2. Public Safety Division 2004 to 2005 Carryover Funds. Approve.
- 3. Emergency Management Request to apply for Homeland Security Grants. <u>Approve application for Homeland Security Grant at the Port.</u>
- 4. Public Safety Communications Director's report.
  - a) <u>That Facilities Management or Administration provide a cost estimate concerning</u> conversion of jail space and report at the next meeting.
  - b) Move ahead with the Director's timeline and authorize that a Resolution be drafted for spring bonding. (Resolution to be presented at Special Public Safety Committee of March 16, 2005). See Resolutions, Ordinances March County Board.
  - c) Receive and place on file Director's report.
- 5. Sheriff Communication from supervisor Nicholson regarding: Does the Sheriff's department have rules of conduct that would prohibit a sworn deputy from soliciting private business while being paid as a deputy. That Supervisor Nicholson provide any information he has received to the Sheriff for appropriate action.
- 6. Sheriff Update regarding: RFP for jail medical services. (Held from previous meeting.) Receive and place on file.
- 7. Sheriff Key Factor Report 2005 with Jail Average Daily Population by month and overtime by expenditures by division/session 2005 for March 2005 meeting including jail medical statistics. Receive and place on file.
- 8. Sheriff Request for Budget Transfer: Increase in Expenditures with Offsetting Increase in Revenue: Continue participation in a jail literacy grant program for April-December 2005. Current grant funding expires March 31. (Donations: \$3,867; Grant Revenues: \$34,805.) Approve.
- 9. Sheriff's report.
  - a) Phone Charge Issue (Held from previous meeting.) Hold until budget time.
- 10. <u>Closed Session:</u> Pursuant to Sec. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation date of a public employee over which the Committee has jurisdiction or exercises responsibility. (No Closed Session held.)
- 11. Audit of bills. Approve audit of bills.

A motion was made by Supervisor Clancy and seconded by Supervisor Kaye "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.
Approved by: \( \s\ \) Carol Kelso, County Executive \( \Date: 3-30-2005 \)
No. 8f(i) REPORT OF "SPECIAL" PUBLIC SAFETY COMMITTEE OF MARCH 16, 2005
TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS
Ladies and Gentlemen:
TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS
Ladies and Gentlemen:
The PUBLIC SAFETY COMMITTEE met in "special" session on March 16, 2005, and recommends the following motions:
1. Resolution regarding: Relating to E911 Equipment to Enhance Existing Brown County Public Safety Communications System Equipment. <u>Committee adopted.</u> See Resolutions, Ordinances March County Board.
A motion was made by Supervisor Kaye and seconded by Supervisor Zima "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.
Approved by: \( \s\ \) Carol Kelso, County Executive \( \Date: 3-30-2005 \)
No. 9 Resolutions, Ordinances
A motion was made by Supervisor Haefs and seconded by Supervisor Dantinne "to vote on Items 9a thru 9m with one vote." Voice vote taken. Motion carried unanimously with no abstentions.
A motion was made by Supervisor Hafts and seconded by Supervisor Van Deurzen "to approve Items 9a thru 9m". Voice vote taken. Motion carried unanimously with no abstentions.

## No. 9a -- RESOLUTION REGARDING: SUPPORTING THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF EATON FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

#### TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to implement and administer local voter registration; and

WHEREAS, local units of government are required to maintain the local voter registration information within the centralized SVRS, or develop a sharing agreement with another municipality or county to accept this responsibility; and

WHEREAS, the cost of developing, implementing and operating a voter registration system is dependent upon the requirements of the system acquired by the State of Wisconsin, of which the costs to the local units of government are currently unknown.

THEREFORE, the Town of Eaton directs the Chair to enter into a Memorandum of Understanding with Brown County which will provide a more efficient and cost effective implementation of a SVRS that complies with the requirements of HAVA and, where appropriate, incorporate the sharing of technology and resources.

FURTHER RESOLVE that a copy of this resolution be sent to the State Elections Board in recognition of the Town of Eaton fulfilling its HAVA requirements.

#### THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF EATON FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Brown County and the Town of Eaton.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, the parties hereto agree as follows:

1. The local unit of government understands that the State intends to maintain the official centralized database of voter registration information.

- 2. The local unit of government understands their responsibilities and requirements for complying with HAVA and state statutes and accepts the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
- 3. The local unit of government understands the technology, technology maintenance, staffing, and training costs that are required to accept the responsibility of updating the SVRS. The tentative costs have been outlined in Appendix A and agreed upon by both parties.
- 4. Based on the above, the local unit of government herein declares its intention to utilize technology and resources of Brown County and to share the costs that are required to update the SVRS. It is the understanding of the local unit of government, that Brown County accepts the technology and resource responsibilities for this sharing agreement.
- 5. This agreement is valid from the date signed <u>April 6, 2005</u> through December 31, 2006. In addition, this agreement will extend in 90 day increments unless officially terminated. This agreement can only be officially terminated if the following guidelines have been met:
  - Both parties to the agreement have notified the State Elections Board 90 days prior to the agreement being terminated.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has purchased the appropriate equipment and validated with the State Elections Board that they are capable of taking on the technology and resource responsibilities of the SVRS.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has validated with the State Elections Board that their clerks and appointed associates have been properly trained in the use and functions of the SVRS.

April 6, 2005	
Date	
Municipality	<b>County Clerk</b>
Irvin Saharsky	Darlene K. Marcelle
Print Name	Print Name
\s\ Irvin Saharsky	\s\ Darlene K. Marcelle
Signature	Signature
Eaton Town Chairperson	Brown County Clerk
Title	Title
Approved by:\s\ Carol Kelso, County	y Executive Date: 3-30-2005

No. 9b -- RESOLUTION REGARDING: SUPPORTING THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF GLENMORE FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to implement and administer local voter registration; and

WHEREAS, local units of government are required to maintain the local voter registration information within the centralized SVRS, or develop a sharing agreement with another municipality or county to accept this responsibility; and

WHEREAS, the cost of developing, implementing and operating a voter registration system is dependent upon the requirements of the system acquired by the State of Wisconsin, of which the costs to the local units of government are currently unknown.

THEREFORE, the Town of Glenmore directs the Chair to enter into a Memorandum of Understanding with Brown County which will provide a more efficient and cost effective implementation of a SVRS that complies with the requirements of HAVA and, where appropriate, incorporate the sharing of technology and resources.

FURTHER RESOLVE that a copy of this resolution be sent to the State Elections Board in recognition of the Town of Glenmore fulfilling its HAVA requirements.

### THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF GLENMORE FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Brown County and the Town of Glenmore.

- 1. The local unit of government understands that the State intends to maintain the official centralized database of voter registration information.
- 2. The local unit of government understands their responsibilities and requirements for complying with HAVA and state statutes and accepts the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
- 3. The local unit of government understands the technology, technology maintenance, staffing, and training costs that are required to accept the responsibility of updating the SVRS. The tentative costs have been outlined in Appendix A and agreed upon by both parties.
- 4. Based on the above, the local unit of government herein declares its intention to utilize technology and resources of Brown County and to share the costs that are required to update the SVRS. It is the understanding of the local unit of government, that Brown County accepts the technology and resource responsibilities for this sharing agreement.
- 5. This agreement is valid from the date signed \_\_\_\_\_\_ through December 31, 2006. In addition, this agreement will extend in 90 day increments unless officially terminated. This agreement can only be officially terminated if the following guidelines have been met:
  - Both parties to the agreement have notified the State Elections Board 90 days prior to the agreement being terminated.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has purchased the appropriate equipment and validated with the State Elections Board that they are capable of taking on the technology and resource responsibilities of the SVRS.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has validated with the State Elections Board that their clerks and appointed associates have been properly trained in the use and functions of the SVRS.

Date	
Municipality	County Clerk
<u>Don Kittell</u> Print Name	Darlene K. Marcelle Print Name
\s\ Don Kittell Signature	\s\ Darlene K. Marcelle Signature
Glenmore Town Chairperson Title	Brown County Clerk Title
Approved by: \s\ Carol Kelso, County	

No. 9c -- RESOLUTION REGARDING: SUPPORTING THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF GREEN BAY FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to implement and administer local voter registration; and

WHEREAS, local units of government are required to maintain the local voter registration information within the centralized SVRS, or develop a sharing agreement with another municipality or county to accept this responsibility; and

WHEREAS, the cost of developing, implementing and operating a voter registration system is dependent upon the requirements of the system acquired by the State of Wisconsin, of which the costs to the local units of government are currently unknown.

THEREFORE, the Town of Green Bay directs the Chair to enter into a Memorandum of Understanding with Brown County which will provide a more efficient and cost effective implementation of a SVRS that complies with the requirements of HAVA and, where appropriate, incorporate the sharing of technology and resources.

FURTHER RESOLVE that a copy of this resolution be sent to the State Elections Board in recognition of the Town of Green Bay fulfilling its HAVA requirements.

### THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF GREEN BAY FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Brown County and the Town of Green Bay.

- 1. The local unit of government understands that the State intends to maintain the official centralized database of voter registration information.
- 2. The local unit of government understands their responsibilities and requirements for complying with HAVA and state statutes and accepts the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
- 3. The local unit of government understands the technology, technology maintenance, staffing, and training costs that are required to accept the responsibility of updating the SVRS. The tentative costs have been outlined in Appendix A and agreed upon by both parties.
- 4. Based on the above, the local unit of government herein declares its intention to utilize technology and resources of Brown County and to share the costs that are required to update the SVRS. It is the understanding of the local unit of government, that Brown County accepts the technology and resource responsibilities for this sharing agreement.
- 5. This agreement is valid from the date signed \_\_\_\_\_\_ through December 31, 2006. In addition, this agreement will extend in 90 day increments unless officially terminated. This agreement can only be officially terminated if the following guidelines have been met:
  - Both parties to the agreement have notified the State Elections Board 90 days prior to the agreement being terminated.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has purchased the appropriate equipment and validated with the State Elections Board that they are capable of taking on the technology and resource responsibilities of the SVRS.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has validated with the State Elections Board that their clerks and appointed associates have been properly trained in the use and functions of the SVRS.

Date	
Municipality	<b>County Clerk</b>
Lee De Champs	Darlene K. Marcelle
Print Name	Print Name
\s\ Lee De Champs	\s\ Darlene K. Marcelle
Signature	Signature
Green Bay Town Chairperson	Brown County Clerk
Title	Title
Approved by:\s\ Carol Kelso, County	Executive Date: 4-1-2005

## No. 9d -- RESOLUTION REGARDING: SUPPORTING THE MEMO OF UNDERSTANDING BETWWEN BROWN COUNTY AND THE TOWN OF HOLLAND FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to implement and administer local voter registration; and

WHEREAS, local units of government are required to maintain the local voter registration information within the centralized SVRS, or develop a sharing agreement with another municipality or county to accept this responsibility; and

WHEREAS, the cost of developing, implementing and operating a voter registration system is dependent upon the requirements of the system acquired by the State of Wisconsin, of which the costs to the local units of government are currently unknown.

THEREFORE, the Town of Holland directs the Chair to enter into a Memorandum of Understanding with Brown County which will provide a more efficient and cost effective implementation of a SVRS that complies with the requirements of HAVA and, where appropriate, incorporate the sharing of technology and resources.

FURTHER RESOLVE that a copy of this resolution be sent to the State Elections Board in recognition of the Town of Holland fulfilling its HAVA requirements.

### THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF HOLLAND FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Brown County and the Town of Holland.

- 1. The local unit of government understands that the State intends to maintain the official centralized database of voter registration information.
- The local unit of government understands their responsibilities and requirements for complying with HAVA and state statutes and accepts the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
- 3. The local unit of government understands the technology, technology maintenance, staffing, and training costs that are required to accept the responsibility of updating the SVRS. The tentative costs have been outlined in Appendix A and agreed upon by both parties.
- 4. Based on the above, the local unit of government herein declares its intention to utilize technology and resources of Brown County and to share the costs that are required to update the SVRS. It is the understanding of the local unit of government, that Brown County accepts the technology and resource responsibilities for this sharing agreement.
- 5. This agreement is valid from the date signed \_\_\_\_\_\_ through December 31, 2006. In addition, this agreement will extend in 90 day increments unless officially terminated. This agreement can only be officially terminated if the following guidelines have been met:
  - Both parties to the agreement have notified the State Elections Board 90 days prior to the agreement being terminated.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has purchased the appropriate equipment and validated with the State Elections Board that they are capable of taking on the technology and resource responsibilities of the SVRS.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has validated with the State Elections Board that their clerks and appointed associates have been properly trained in the use and functions of the SVRS.

Date	
Municipality	<b>County Clerk</b>
Jerome Wall	Darlene K. Marcelle
Print Name	Print Name
\s\ Jerome Wall	\s\ Darlene K. Marcelle
Signature	Signature
Holland Town Chairperson	Brown County Clerk
Title	Title
Approved by: \s\ Carol Kelso, Coun	ty Executive Date: 4-1-2005

No. 9e -- RESOLUTION REGARDING: SUPPORTING THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF HUMBOLDT FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to implement and administer local voter registration; and

WHEREAS, local units of government are required to maintain the local voter registration information within the centralized SVRS, or develop a sharing agreement with another municipality or county to accept this responsibility; and

WHEREAS, the cost of developing, implementing and operating a voter registration system is dependent upon the requirements of the system acquired by the State of Wisconsin, of which the costs to the local units of government are currently unknown.

THEREFORE, the Town of Humboldt directs the Chair to enter into a Memorandum of Understanding with Brown County which will provide a more efficient and cost effective implementation of a SVRS that complies with the requirements of HAVA and, where appropriate, incorporate the sharing of technology and resources.

FURTHER RESOLVE that a copy of this resolution be sent to the State Elections Board in recognition of the Town of Humboldt fulfilling its HAVA requirements.

### THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF HUMBOLDT FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Brown County and the Town of Humboldt.

- 1. The local unit of government understands that the State intends to maintain the official centralized database of voter registration information.
- The local unit of government understands their responsibilities and requirements for complying with HAVA and state statutes and accepts the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
- 3. The local unit of government understands the technology, technology maintenance, staffing, and training costs that are required to accept the responsibility of updating the SVRS. The tentative costs have been outlined in Appendix A and agreed upon by both parties.
- 4. Based on the above, the local unit of government herein declares its intention to utilize technology and resources of Brown County and to share the costs that are required to update the SVRS. It is the understanding of the local unit of government, that Brown County accepts the technology and resource responsibilities for this sharing agreement.
- 5. This agreement is valid from the date signed \_\_\_\_\_\_ through December 31, 2006. In addition, this agreement will extend in 90 day increments unless officially terminated. This agreement can only be officially terminated if the following guidelines have been met:
  - Both parties to the agreement have notified the State Elections Board 90 days prior to the agreement being terminated.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has purchased the appropriate equipment and validated with the State Elections Board that they are capable of taking on the technology and resource responsibilities of the SVRS.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has validated with the State Elections Board that their clerks and appointed associates have been properly trained in the use and functions of the SVRS.

Date	
Municipality	<b>County Clerk</b>
Norbert Dantinne, Jr. Print Name	Darlene K. Marcelle Print Name
\s\ Norbert Dantinne, Jr. Signature	\s\ Darlene K. Marcelle Signature
Humboldt Town Chairperson Title	Brown County Clerk Title
Approved by: \s\ Carol Kelso, County Ex	xecutive Date: 4-1-2005

No. 9f -- RESOLUTION REGARDING: SUPPORTING THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF LAWRENCE FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to implement and administer local voter registration; and

WHEREAS, local units of government are required to maintain the local voter registration information within the centralized SVRS, or develop a sharing agreement with another municipality or county to accept this responsibility; and

WHEREAS, the cost of developing, implementing and operating a voter registration system is dependent upon the requirements of the system acquired by the State of Wisconsin, of which the costs to the local units of government are currently unknown.

THEREFORE, the Town of Lawrence directs the Chair to enter into a Memorandum of Understanding with Brown County which will provide a more efficient and cost effective implementation of a SVRS that complies with the requirements of HAVA and, where appropriate, incorporate the sharing of technology and resources.

FURTHER RESOLVE that a copy of this resolution be sent to the State Elections Board in recognition of the Town of Lawrence fulfilling its HAVA requirements.

### THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF LAWRENCE FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Brown County and the Town of Lawrence.

- 1. The local unit of government understands that the State intends to maintain the official centralized database of voter registration information.
- The local unit of government understands their responsibilities and requirements for complying with HAVA and state statutes and accepts the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
- 3. The local unit of government understands the technology, technology maintenance, staffing, and training costs that are required to accept the responsibility of updating the SVRS. The tentative costs have been outlined in Appendix A and agreed upon by both parties.
- 4. Based on the above, the local unit of government herein declares its intention to utilize technology and resources of Brown County and to share the costs that are required to update the SVRS. It is the understanding of the local unit of government, that Brown County accepts the technology and resource responsibilities for this sharing agreement.
- 5. This agreement is valid from the date signed \_\_\_\_\_\_ through December 31, 2006. In addition, this agreement will extend in 90 day increments unless officially terminated. This agreement can only be officially terminated if the following guidelines have been met:
  - Both parties to the agreement have notified the State Elections Board 90 days prior to the agreement being terminated.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has purchased the appropriate equipment and validated with the State Elections Board that they are capable of taking on the technology and resource responsibilities of the SVRS.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has validated with the State Elections Board that their clerks and appointed associates have been properly trained in the use and functions of the SVRS.

Date	
Municipality	County Clerk
Thomas Perock	Darlene K. Marcelle
Print Name	Print Name
\s\ Thomas Perock	\s\ Darlene K. Marcelle
Signature	Signature
Lawrence Town Chairperson	Brown County Clerk
Title	Title
Approved by: \( \s\ \) Carol Kelso, County	<u>y Executive</u> Date: 4-1-2005

## No. 9g -- RESOLUTION REGARDING: SUPPORTING THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF MORRISON FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

#### TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to implement and administer local voter registration; and

WHEREAS, local units of government are required to maintain the local voter registration information within the centralized SVRS, or develop a sharing agreement with another municipality or county to accept this responsibility; and

WHEREAS, the cost of developing, implementing and operating a voter registration system is dependent upon the requirements of the system acquired by the State of Wisconsin, of which the costs to the local units of government are currently unknown.

THEREFORE, the Town of Morrison directs the Chair to enter into a Memorandum of Understanding with Brown County which will provide a more efficient and cost effective implementation of a SVRS that complies with the requirements of HAVA and, where appropriate, incorporate the sharing of technology and resources.

FURTHER RESOLVE that a copy of this resolution be sent to the State Elections Board in recognition of the Town of Morrison fulfilling its HAVA requirements.

## THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF MORRISON FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Brown County and the Town of Morrison.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, the parties hereto agree as follows:

1. The local unit of government understands that the State intends to maintain the official centralized database of voter registration information.

- 2. The local unit of government understands their responsibilities and requirements for complying with HAVA and state statutes and accepts the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
- 3. The local unit of government understands the technology, technology maintenance, staffing, and training costs that are required to accept the responsibility of updating the SVRS. The tentative costs have been outlined in Appendix A and agreed upon by both parties.
- 4. Based on the above, the local unit of government herein declares its intention to utilize technology and resources of Brown County and to share the costs that are required to update the SVRS. It is the understanding of the local unit of government, that Brown County accepts the technology and resource responsibilities for this sharing agreement.
- 5. This agreement is valid from the date signed <u>April 11, 2005</u> through December 31, 2006. In addition, this agreement will extend in 90 day increments unless officially terminated. This agreement can only be officially terminated if the following guidelines have been met:
  - Both parties to the agreement have notified the State Elections Board 90 days prior to the agreement being terminated.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has purchased the appropriate equipment and validated with the State Elections Board that they are capable of taking on the technology and resource responsibilities of the SVRS.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has validated with the State Elections Board that their clerks and appointed associates have been properly trained in the use and functions of the SVRS.

April 11, 2005  Date	
Municipality	<b>County Clerk</b>
Todd Christensen	Darlene K. Marcelle
Print Name	Print Name
\s\ Todd Christensen	\s\ Darlene K. Marcelle
Signature	Signature
Morrison Town Chairperson	Brown County Clerk
Title	Title
Approved by: \s\ Carol Kelso, Count	ty Executive Date: 4-1-2005

# No. 9h -- RESOLUTION REGARDING: SUPPORTING THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF NEW DENMARK FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to implement and administer local voter registration; and

WHEREAS, local units of government are required to maintain the local voter registration information within the centralized SVRS, or develop a sharing agreement with another municipality or county to accept this responsibility; and

WHEREAS, the cost of developing, implementing and operating a voter registration system is dependent upon the requirements of the system acquired by the State of Wisconsin, of which the costs to the local units of government are currently unknown.

THEREFORE, the Town of New Denmark directs the Chair to enter into a Memorandum of Understanding with Brown County which will provide a more efficient and cost effective implementation of a SVRS that complies with the requirements of HAVA and, where appropriate, incorporate the sharing of technology and resources.

FURTHER RESOLVE that a copy of this resolution be sent to the State Elections Board in recognition of the Town of New Denmark fulfilling its HAVA requirements.

## THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF NEW DENMARK FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Brown County and the Town of New Denmark.

- 1. The local unit of government understands that the State intends to maintain the official centralized database of voter registration information.
- The local unit of government understands their responsibilities and requirements for complying with HAVA and state statutes and accepts the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
- 3. The local unit of government understands the technology, technology maintenance, staffing, and training costs that are required to accept the responsibility of updating the SVRS. The tentative costs have been outlined in Appendix A and agreed upon by both parties.
- 4. Based on the above, the local unit of government herein declares its intention to utilize technology and resources of Brown County and to share the costs that are required to update the SVRS. It is the understanding of the local unit of government, that Brown County accepts the technology and resource responsibilities for this sharing agreement.
- 5. This agreement is valid from the date signed \_\_\_\_\_\_ through December 31, 2006. In addition, this agreement will extend in 90 day increments unless officially terminated. This agreement can only be officially terminated if the following guidelines have been met:
  - Both parties to the agreement have notified the State Elections Board 90 days prior to the agreement being terminated.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has purchased the appropriate equipment and validated with the State Elections Board that they are capable of taking on the technology and resource responsibilities of the SVRS.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has validated with the State Elections Board that their clerks and appointed associates have been properly trained in the use and functions of the SVRS.

Date	
Municipality	County Clerk
Henry Krueger	Darlene K. Marcelle
Print Name	Print Name
\s\ Henry Krueger	\s\ Darlene K. Marcelle
Signature	Signature
New Denmark Town Chairperson	Brown County Clerk
Title	Title
Approved by: \s\ Carol Kelso, Count	ty Executive Date: 4-1-2005

No. 9i -- RESOLUTION REGARDING: SUPPORTING THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF PITTSFIELD FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to implement and administer local voter registration; and

WHEREAS, local units of government are required to maintain the local voter registration information within the centralized SVRS, or develop a sharing agreement with another municipality or county to accept this responsibility; and

WHEREAS, the cost of developing, implementing and operating a voter registration system is dependent upon the requirements of the system acquired by the State of Wisconsin, of which the costs to the local units of government are currently unknown.

THEREFORE, the Town of Pittsfield directs the Chair to enter into a Memorandum of Understanding with Brown County which will provide a more efficient and cost effective implementation of a SVRS that complies with the requirements of HAVA and, where appropriate, incorporate the sharing of technology and resources.

FURTHER RESOLVE that a copy of this resolution be sent to the State Elections Board in recognition of the Town of Pittsfield fulfilling its HAVA requirements.

### THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF PITTSFIELD FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Brown County and the Town of Pittsfield.

- 1. The local unit of government understands that the State intends to maintain the official centralized database of voter registration information.
- The local unit of government understands their responsibilities and requirements for complying with HAVA and state statutes and accepts the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
- 3. The local unit of government understands the technology, technology maintenance, staffing, and training costs that are required to accept the responsibility of updating the SVRS. The tentative costs have been outlined in Appendix A and agreed upon by both parties.
- 4. Based on the above, the local unit of government herein declares its intention to utilize technology and resources of Brown County and to share the costs that are required to update the SVRS. It is the understanding of the local unit of government, that Brown County accepts the technology and resource responsibilities for this sharing agreement.
- 5. This agreement is valid from the date signed \_\_\_\_\_\_ through December 31, 2006. In addition, this agreement will extend in 90 day increments unless officially terminated. This agreement can only be officially terminated if the following guidelines have been met:
  - Both parties to the agreement have notified the State Elections Board 90 days prior to the agreement being terminated.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has purchased the appropriate equipment and validated with the State Elections Board that they are capable of taking on the technology and resource responsibilities of the SVRS.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has validated with the State Elections Board that their clerks and appointed associates have been properly trained in the use and functions of the SVRS.

Date	
Municipality	<b>County Clerk</b>
Dawn M. Kelm	Darlene K. Marcelle
Print Name	Print Name
∖s\ Dawn M. Kelm	\s\ Darlene K. Marcelle
Signature	Signature
Pittsfield Town Chairperson	Brown County Clerk
Title	Title
Approved by: \( \s\ \) Carol Kelso, County	Executive Date: 4-1-2005

No. 9j -- <u>RESOLUTION REGARDING: SUPPORTING THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF ROCKLAND FOR THE STATEWIDE VOTER REGISTRATION SYSTEM</u>

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to implement and administer local voter registration; and

WHEREAS, local units of government are required to maintain the local voter registration information within the centralized SVRS, or develop a sharing agreement with another municipality or county to accept this responsibility; and

WHEREAS, the cost of developing, implementing and operating a voter registration system is dependent upon the requirements of the system acquired by the State of Wisconsin, of which the costs to the local units of government are currently unknown.

THEREFORE, the Town of Rockland directs the Chair to enter into a Memorandum of Understanding with Brown County which will provide a more efficient and cost effective implementation of a SVRS that complies with the requirements of HAVA and, where appropriate, incorporate the sharing of technology and resources.

FURTHER RESOLVE that a copy of this resolution be sent to the State Elections Board in recognition of the Town of Rockland fulfilling its HAVA requirements.

## THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF ROCKLAND FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Brown County and the Town of Rockland.

- 1. The local unit of government understands that the State intends to maintain the official centralized database of voter registration information.
- The local unit of government understands their responsibilities and requirements for complying with HAVA and state statutes and accepts the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
- 3. The local unit of government understands the technology, technology maintenance, staffing, and training costs that are required to accept the responsibility of updating the SVRS. The tentative costs have been outlined in Appendix A and agreed upon by both parties.
- 4. Based on the above, the local unit of government herein declares its intention to utilize technology and resources of Brown County and to share the costs that are required to update the SVRS. It is the understanding of the local unit of government, that Brown County accepts the technology and resource responsibilities for this sharing agreement.
- 5. This agreement is valid from the date signed \_\_\_\_\_\_ through December 31, 2006. In addition, this agreement will extend in 90 day increments unless officially terminated. This agreement can only be officially terminated if the following guidelines have been met:
  - Both parties to the agreement have notified the State Elections Board 90 days prior to the agreement being terminated.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has purchased the appropriate equipment and validated with the State Elections Board that they are capable of taking on the technology and resource responsibilities of the SVRS.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has validated with the State Elections Board that their clerks and appointed associates have been properly trained in the use and functions of the SVRS.

Date	
Municipality	<b>County Clerk</b>
Dennis Cashman	Darlene K. Marcelle
Print Name	Print Name
\s\ Dennis Cashman	\s\ Darlene K. Marcelle
Signature	Signature
Rockland Town Chairperson	Brown County Clerk
Title	Title
Approved by:\s\ Carol Kelso, County	Executive Date: 4-1-2005

# No. 9k -- RESOLUTION REGARDING: SUPPORTING THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF WRIGHTSTOWN FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to implement and administer local voter registration; and

WHEREAS, local units of government are required to maintain the local voter registration information within the centralized SVRS, or develop a sharing agreement with another municipality or county to accept this responsibility; and

WHEREAS, the cost of developing, implementing and operating a voter registration system is dependent upon the requirements of the system acquired by the State of Wisconsin, of which the costs to the local units of government are currently unknown.

THEREFORE, the Town of Wrightstown directs the Chair to enter into a Memorandum of Understanding with Brown County which will provide a more efficient and cost effective implementation of a SVRS that complies with the requirements of HAVA and, where appropriate, incorporate the sharing of technology and resources.

FURTHER RESOLVE that a copy of this resolution be sent to the State Elections Board in recognition of the Town of Wrightstown fulfilling its HAVA requirements.

#### THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE TOWN OF WRIGHTSTOWN FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Brown County and the Town of Wrightstown.

- 1. The local unit of government understands that the State intends to maintain the official centralized database of voter registration information.
- The local unit of government understands their responsibilities and requirements for complying with HAVA and state statutes and accepts the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
- 3. The local unit of government understands the technology, technology maintenance, staffing, and training costs that are required to accept the responsibility of updating the SVRS. The tentative costs have been outlined in Appendix A and agreed upon by both parties.
- 4. Based on the above, the local unit of government herein declares its intention to utilize technology and resources of Brown County and to share the costs that are required to update the SVRS. It is the understanding of the local unit of government, that Brown County accepts the technology and resource responsibilities for this sharing agreement.
- 5. This agreement is valid from the date signed \_\_\_\_\_\_ through December 31, 2006. In addition, this agreement will extend in 90 day increments unless officially terminated. This agreement can only be officially terminated if the following guidelines have been met:
  - Both parties to the agreement have notified the State Elections Board 90 days prior to the agreement being terminated.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has purchased the appropriate equipment and validated with the State Elections Board that they are capable of taking on the technology and resource responsibilities of the SVRS.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has validated with the State Elections Board that their clerks and appointed associates have been properly trained in the use and functions of the SVRS.

Date	
Municipality	<b>County Clerk</b>
William Verbeten	Darlene K. Marcelle
Print Name	Print Name
\s\ William Verbeten	\s\ Darlene K. Marcelle
Signature	Signature
Wrightstown Town Chairperson	Brown County Clerk
Title	Title
Approved by:\s\ Carol Kelso, Cour	nty Executive Date: 4-1-2005

# No. 91 -- RESOLUTION REGARDING: SUPPORTING THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE VILLAGE OF DENMARK FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to implement and administer local voter registration; and

WHEREAS, local units of government are required to maintain the local voter registration information within the centralized SVRS, or develop a sharing agreement with another municipality or county to accept this responsibility; and

WHEREAS, the cost of developing, implementing and operating a voter registration system is dependent upon the requirements of the system acquired by the State of Wisconsin, of which the costs to the local units of government are currently unknown.

THEREFORE, the Village of Denmark directs the Chair to enter into a Memorandum of Understanding with Brown County which will provide a more efficient and cost effective implementation of a SVRS that complies with the requirements of HAVA and, where appropriate, incorporate the sharing of technology and resources.

FURTHER RESOLVE that a copy of this resolution be sent to the State Elections Board in recognition of the Village of Denmark fulfilling its HAVA requirements.

#### THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE VILLAGE OF DENMARK FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Brown County and the Village of Denmark.

- 1. The local unit of government understands that the State intends to maintain the official centralized database of voter registration information.
- The local unit of government understands their responsibilities and requirements for complying with HAVA and state statutes and accepts the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
- 3. The local unit of government understands the technology, technology maintenance, staffing, and training costs that are required to accept the responsibility of updating the SVRS. The tentative costs have been outlined in Appendix A and agreed upon by both parties.
- 4. Based on the above, the local unit of government herein declares its intention to utilize technology and resources of Brown County and to share the costs that are required to update the SVRS. It is the understanding of the local unit of government, that Brown County accepts the technology and resource responsibilities for this sharing agreement.
- 5. This agreement is valid from the date signed \_\_\_\_\_\_ through December 31, 2006. In addition, this agreement will extend in 90 day increments unless officially terminated. This agreement can only be officially terminated if the following guidelines have been met:
  - Both parties to the agreement have notified the State Elections Board 90 days prior to the agreement being terminated.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has purchased the appropriate equipment and validated with the State Elections Board that they are capable of taking on the technology and resource responsibilities of the SVRS.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has validated with the State Elections Board that their clerks and appointed associates have been properly trained in the use and functions of the SVRS.

Date	
Municipality	<b>County Clerk</b>
Nancy Malewiski	Darlene K. Marcelle
Print Name	Print Name
\s\ Nancy Malewiski	\s\ Darlene K. Marcelle
Signature	Signature
Denmark Village President	Brown County Clerk
Title	Title
Approved by:\s\ Carol Kelso, County l	Executive Date: 4-1-2005

No. 9m -- RESOLUTION REGARDING: SUPPORTING THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE VILLAGE OF PULASKI FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Congress passed the Help America Vote Act of 2002 (HAVA) to create a more uniform voter registration and voting system in the United States; and

WHEREAS, the Wisconsin State Elections Board (SEB) is charged with implementing a Statewide Voter Registration System (SVRS) that complies with HAVA; and

WHEREAS, local units of government understand their obligations and commitments as mandated by HAVA and state statutes to implement and administer local voter registration; and

WHEREAS, local units of government are required to maintain the local voter registration information within the centralized SVRS, or develop a sharing agreement with another municipality or county to accept this responsibility; and

WHEREAS, the cost of developing, implementing and operating a voter registration system is dependent upon the requirements of the system acquired by the State of Wisconsin, of which the costs to the local units of government are currently unknown.

THEREFORE, the Village of Pulaski directs the Chair to enter into a Memorandum of Understanding with Brown County which will provide a more efficient and cost effective implementation of a SVRS that complies with the requirements of HAVA and, where appropriate, incorporate the sharing of technology and resources.

FURTHER RESOLVE that a copy of this resolution be sent to the State Elections Board in recognition of the Village of Pulaski fulfilling its HAVA requirements.

### THE MEMO OF UNDERSTANDING BETWEEN BROWN COUNTY AND THE VILLAGE OF PULASKI FOR THE STATEWIDE VOTER REGISTRATION SYSTEM

This Memorandum of Understanding is hereby entered into by and between Brown County and the Village of Pulaski.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, the parties hereto agree as follows:

- 1. The local unit of government understands that the State intends to maintain the official centralized database of voter registration information.
- 2. The local unit of government understands their responsibilities and requirements for complying with HAVA and state statutes and accepts the responsibility to implement voter registration policies and procedures and maintain each voter's current registration documentation.
- 3. The local unit of government understands the technology, technology maintenance, staffing, and training costs that are required to accept the responsibility of updating the SVRS. The tentative costs have been outlined in Appendix A and agreed upon by both parties.
- 4. Based on the above, the local unit of government herein declares its intention to utilize technology and resources of Brown County and to share the costs that are required to update the SVRS. It is the understanding of the local unit of government, that Brown County accepts the technology and resource responsibilities for this sharing agreement.
- 5. This agreement is valid from the date signed \_\_\_\_\_\_ through December 31, 2006. In addition, this agreement will extend in 90 day increments unless officially terminated. This agreement can only be officially terminated if the following guidelines have been met:
  - Both parties to the agreement have notified the State Elections Board 90 days prior to the agreement being terminated.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has purchased the appropriate equipment and validated with the State Elections Board that they are capable of taking on the technology and resource responsibilities of the SVRS.
  - The local unit of government that previously did not have responsibility for updating the SVRS, has validated with the State Elections Board that their clerks and appointed associates have been properly trained in the use and functions of the SVRS.

Date	
Municipality	<b>County Clerk</b>
Craig D. Klatt	Darlene K. Marcelle
Print Name	Print Name
\s\ Craig D. Klatt	\s\ Darlene K. Marcelle
Signature	Signature
Pulaski Village President	Brown County Clerk
Title	Title
Approved by: \s\ Carol Kelso, Count	ty Executive Date: 4-1-2005

## No. 9n -- RESOLUTION REGARDING: DISALLOWANCE OF CLAIM (ROBERT SHAHA)

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a Claim was filed on February 4, 2005, in the Brown County Clerk's Office; and

WHEREAS, said Claim alleges that Robert Shaha sustained damages, and alleges that said damages were caused by Brown County and officials and employees of Brown County; and

WHEREAS, after a review of this matter by the Corporation Counsel's office, said office recommends that the Claim be denied.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the Claim submitted by Robert Shaha be and the same is hereby denied, and no action on this Claim may be brought against Brown County or any of its officers, officials, agents or employees after six months from the date of service of this notice.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the claimant, Robert Shaha, as a notice of disallowance and to his attorney, Cynthia Haney Gilson.

Respectfully submitted, ADMINISTRATION COMMITTEE

A motion was made by Supervisor Vander Leest and seconded by Supervisor Erickson "to adopt". Voice vote taken. Supervisors Hinz, Nicholson and Van Deurzen abstained from voting. Motion carried.

Approved by: \_\_\_\_\_\s\ Carol Kelso, County Executive Date: 4-1-2005

## No. 90 -- RESOLUTION REGARDING: DISALLOWANCE OF CLAIM (GREG HANEY AND LANNEA HANEY)

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a Claim was filed on February 4, 2005, in the Brown County Clerk's Office; and

WHEREAS, said Claim alleges that Greg Haney and Lannea Haney sustained damages, and alleges that said damages were caused by Brown County and officials and employees of Brown County; and

WHEREAS, after a review of this matter by the Corporation Counsel's office, said office recommends that the Claim be denied.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the Claim submitted by Greg Haney and Lannea Haney be and the same is hereby denied, and no action on this Claim may be brought against Brown County or any of its officers, officials, agents or employees after six months from the date of service of this notice.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the claimants, Greg Haney and Lannea Haney, as a notice of disallowance and to their attorney, Cynthia Haney Gilson.

Respectfully submitted, ADMINISTRATION COMMITTEE

A motion was made by Supervisor Zabel and seconded by Supervisor Backmann "to adopt". Voice vote taken. Supervisors Hinz, Nicholson and Van Deurzen abstained from voting. Motion carried.

Approved by: \( \s\ \) Carol Kelso, County Executive \( \Data \) Date: 4-1-2005

## No. 9p -- RESOLUTION REGARDING: DISALLOWANCE OF CLAIM (ACUITY, A MUTUAL INSURANCE COMPANY ON BEHALF OF TODD BELLIN AND CANDACE KRUEGER)

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a Claim was filed on December 3, 2004, in the Brown County Clerk's Office; and

WHEREAS, said Claim alleges that ACUITY, A Mutual Insurance Company and Todd Bellin and Candace Krueger sustained damages, and alleges that said damages were caused by Brown County and employees of Brown County; and

WHEREAS, after a review of this matter by the Corporation Counsel's office, said office recommends that the Claim be denied.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the Claim submitted by ACUITY, A Mutual Insurance Company and Todd Bellin and

Candace Krueger be and the same is hereby denied, and no action on this Claim may be brought against Brown County or any of its officers, officials, agents or employees after six months from the date of service of this notice.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the claimant, ACUITY, A Mutual Insurance Company, and Todd Bellin and Candace Krueger, as a notice of disallowance.

Respectfully submitted, ADMINISTRATION COMMITTEE

A motion was made by Supervisor Vander Leest and seconded by Supervisor Graves "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.
Approved by: \( \s\ \) Carol Kelso, County Executive \( \Date: 4-1-2005 \)
No. 9q RESOLUTION REGARDING: DISALLOWANCE OF CLAIM (RICHARD MC CUTCHEON)
TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS
Ladies and Gentlemen: WHEREAS, a Claim was filed on November 19, 2004, in the Brown County Clerk's Office; and WHEREAS, said Claim alleges that Richard McCutcheon sustained damages, and alleges that said damages were caused by Brown County and employees of Brown County; and
WHEREAS, after a review of this matter by the Corporation Counsel's office, said office recommends that the Claim be denied.
NOW, THEREFORE BE IT RESOLVED by the Brown County Board of Supervisors that the Claim submitted by Richard McCutcheon be and the same is hereby denied, and no action on this Claim may be brought against Brown County or any of its officers, officials, agents or employees after six months from the date of service of this notice.
BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the claimant, Richard McCutcheon, as a notice of disallowance.
Respectfully submitted, ADMINISTRATION COMMITTEE
A motion was made by Supervisor Scray and seconded by Supervisor Van Deurzen "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.
Approved by: \( \s\ \) Carol Kelso, County Executive \( \Date: \) 4-1-2005

# No. 9r -- RESOLUTION REGARDING: TO REQUIRE THAT THE ANNUAL BUDGET PROCEDURES INCLUDE PUBLISHING CONTRACT SERVICES INFORMATION OVER \$10,000.00

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Sec. 65.90, Stats., entitled "Municipal Budgets" provides general requirements and guidelines for Annual Budget Resolutions and Additional Summary Information accompanying them for counties; and

WHEREAS, each County Department and Office must list all proposed expenditures for the ensuing budget year, including the Major Budget Category for "Contracted Services;" and

WHEREAS, the Major Budget Category for "Contracted Services" for each County Department or Office are often expenditures over \$10,000.00; and

WHEREAS, the Administration Committee recommends that expenditures for "Contracted Services" over \$10,000.00 be separately itemized as to the type of Contracted Services and as to the amount for each such service and that such itemization be set forth in the Additional Summary Information document accompanying each Proposed Budget Resolution; and

THEREFORE, BE IT RESOLVED BY THE BROWN COUNTY BOARD OF SUPERVISROS THAT, it hereby adopts the recommendation of the Administration Committee that an itemization of expenditures for "Contracted Services" over \$10,000.00 as to type of service and amount, be made and set forth in the Additional Summary Information document accompanying each proposed Annual Budget Resolution submitted to the County Board of Supervisors for review and adoption.

Respectfully submitted, ADMINISTRATION COMMITTEE

A motion v	was made	by Sup	ervisor	Lund an	d seconde	d by S	Supervisor	Fewell	"to	adopt".	Voice
vote taken.	. Motion	carried	unanimo	ously wi	th no abste	ntion	ıs.				

Approved by: _	\s\	Carol Kelso, Count	y Executive	Date:	4-1-2005

## No. 9s -- RESOLUTION REGARDING: SHERIFF'S DEPARTMENT RECLASSIFICATION OF THREE (3) CLERK TYPIST II/RECORDS DIVISION/POSITIONS AND TITLE CHANGE FOR ACCOUNT CLERK I

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a study of the Clerk Typist II positions in the Records Division of the Sheriff's Department was completed, and it was determined that the Clerk Typist II's are performing duties beyond the Clerk Typist II position description; and

WHEREAS, requests for reclassification were submitted in 1998, 2002, and 2003, and the basis for the reclassifications evolved from a restructuring of the duties of the Records Division staff to better serve the needs of the Department and the community; and

WHEREAS, the Human Resources Department has conducted a thorough study of the change in job duties and recommends the three (3) Clerk Typist II positions in the Records Division of the Sheriff's Department be reclassified to Clerk Typist III positions (study attached); and

WHEREAS, the Human Resources Department, after studying the position of Account Clerk I, recommends that the title be changed to Civil Process Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the three (3) Clerk Typist II positions I the Sheriff's Department, Records Division, be reclassified as Clerk Typist III's in the Sheriff's Department table of organization retroactive to the original dates of the reclassification requests which are dated July, 1998, October, 2002, and December, 2003.

BE IT FURTHER RESOVLED that the title of Account Clerk I be changed to Civil Process Clerk; and

BE IT FURTHER RESOLVED that the funds to cover the costs resulting from the adoption of this resolution shall be made available from funds budgeted for this purpose.

Respectfully submitted,
PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

Fiscal Note:

(2003 Hourly Wage) (1 year rate)

Clerk Typist II- Category B \$13.1143

Clerk Typist III - Category F <u>13.7292</u> Difference \$ .6149

Total Estimated Fiscal Impact Per Clerk Typist: \$1,787.89

#### **ATTACHMENT TO RESOLUTION #9S**

TO: Rick Gschwend DATE: January 3, 2005

**Human Resources Director** 

FROM: Debbie Klarkowski

**Human Resources Analyst** 

RE: Request for reclassification of Records Division positions within the Sheriff's

Department

#### I. Introduction:

In 1998, Sheriff Department Office Manager, Barb Peters, submitted a request to Human Resources to study the duties of the records staff within the Sheriff's Department. At that time the supervisor, Barb Peters, had been restructuring the duties of the records staff to better serve the needs of the Department and the community. With the restructuring of the duties, it was an appropriate time to submit a request for reclassification of the records division positions.

### **II.** Research Completed:

- A. Review of Position Description Questionnaire
- B. Discussion with Office Manager, Barb Peters
- C. Discussion with incumbents
- D. Review of internal comparables

#### III. Discussion:

The current table of organization for the records staff in the Sheriff's Department is as follows:

- 1 Office Manager II
- 1 Administrative Secretary (formerly Secretary II)
- 3 Clerk Typist II
- 1 Clerk Typist III
- 2 Account Clerk I

This study reviewed the positions of Clerk Typist II, Clerk Typist III, and Account Clerk I.

In evaluating the reclassification request, the following three areas must be analyzed:

- Are there significant job duty changes?
- If so, do those significant job duty changes affect the knowledge, skills, and abilities necessary to perform the position?
- If so, do the new requirements for knowledge, skills, and abilities warrant the position to be reclassified to another position or pay grade?

There are three Clerk Typist II's, one Clerk Typist III, and two Account Clerk I's in the records division of the Sheriff's Department.

#### **Clerk Typist II**

#### **Job Duties:**

There are three Clerk Typist II's in the records division. Reclassification requests were submitted at various times, beginning in July of 1998 to November 2002. The Clerk Typist II's are responsible for providing clerical support to the traffic and criminal section of the Sheriff's Department.

Each Clerk Typist II is responsible for entry and maintenance of a specific record type into the Law Records Management System. Record types include criminal, juvenile, accident, and traffic records. It is a department expectation that each person is trained on all record types for backup capabilities. Each position may have different procedures to follow based on the specific records they are accountable for, which may require specialized knowledge, but the same level of specialized knowledge is required in all the positions.

A clerk Typist II receives, sorts, enters, maintains, and prepares records for court. Data entry of records, account for approximately 80 – 90% of the Clerk Typist II duties. The Clerk Typist II enters court dispositions, type's traffic warrants, and miscellaneous correspondence to attorneys, insurance, and the public. The Clerk Typist II compiles various weekly and monthly reports. Additional duties identified by each Clerk Typist II include: ordering supplies, coordinating large copy jobs for the department, assisting the Office Manager with credit card billing statements, point of contact for office machine problems, sorting and delivering mail, packages and paychecks. A Clerk Typist II may validate stolen/missing items on the Transactional Information for Management of Enforcement System (T.I.M.E. System).

#### **Added Job Duties:**

Additional job duties identified by each of the Clerk Typist II include:

- Receive monthly meal receipts from officers, complete voucher, forward to Lieutenant for approval and Payroll for payment
- Order supplies
- Prepare and send items for printing
- Contact person for office equipment maintenance
- Sort and deliver fax materials, packages and pay checks
- Provide assistance to Spanish speaking individuals contacting the Sheriff's Department
- Training on new software
- Train new employees on daily routine
- Received training on the T.I.M.E. system

The changes identified occurred as a result of the department reorganization and software changes.

#### **Problem Solving:**

A Clerk Typist communicates daily with police agencies, insurance companies, parole officers, lawyers, and other members of the public. They will assist the public in searching for information, performing routine investigative work, and answer inquiries of a complex nature.

Based on the request, the Clerk Typist will determine what information may be released. Guidelines exist to determine releasable information, but there are times when the guidelines need to be interpreted calling for independent judgment: for example when handling juvenile or medical records and/or releasing information on files involving fatalities.

#### **Accountability:**

The Clerk Typist II will gather information, independently compile the data, and prepare various reports for distribution. Each position has weekly or monthly reports they are accountable for. The type of reports will vary including financial, statistical, or legal reports. The reports are for internal department use, county departments, and/or reports required by the state. Accuracy of the records entered has a high impact on officer safety and incorrect information entered my result in a law suit.

#### **Comparison:**

I will begin by reviewing the additional job duties identified by the Clerk Typist II's and then compare other positions with the Courthouse Contract. The duties of ordering supplies, preparing and sending documents for print, sorting and delivering materials, packages and checks and contact for office equipment do not require any additional knowledge, skills, or abilities. The duty of receiving meal receipts and completing vouchers is within the scope of a Clerk Typist position. Training on new software is no different than other positions in the County. When changes occur in jobs, individuals will receive the appropriate training. The position description requires knowledge of and ability to utilize a computer and the required software; continual training ensures individuals are current in their positions.

It is an expectation of the Clerk Typist II positions to have the ability to train other employees within the department on specialized areas. This is not required within the Clerk Typist II position, but is in the position description of the Clerk Typist III. Validating stolen/missing items on the T.I.M.E. systems conducting research, assisting the public in searching for information, performing routine investigative work and answering inquires of a complex nature is within the scope of knowledge, skills, and ability required within the Clerk Typist III position. The position description states, "Gathers information on a variety of subjects and independently compiles data and prepares various reports."

Based on the department reorganization, the Clerk Typist II's are performing the same duties as the Clerk Typist III, therefore it is fair and equitable to pay the positions at the Clerk Typist III wage rate.

One of the Clerk Typist II, Ms. DuBois provides assistance to Spanish speaking customers and has taken additional classes on her own initiative. This is not a requirement of the position.

**Clerk Typist II:** A Clerk Typist II performs varied and increasingly responsible clerical and typing work calling for independent judgment, initiative and specialized knowledge in carrying out established procedures or applying laws or regulations. A Clerk Typist II performs receptionist and/or counter duties, type's reports, correspondence, vouchers, dockets, receipts, schedules, index cards, minutes and calendars.

Clerk Typist III: A comparison of the Clerk Typist III, Health Department was used for the purpose of this study. Although some overlap exists between the Clerk Typist III and Clerk Typist III positions,, the Clerk Typist III performs difficult and increasingly responsible clerical and typist work calling for independent judgment, initiative and specialized knowledge and

understanding of laws, regulations and departmental policies and procedures. These positions analyze and interpret information of a complex nature. The Clerk Typist III independently compiles and prepares various reports and will assist the public in search for information and answer inquires of a complex nature. Knowledge of general bookkeeping and the ability to exercise independent judgment are required.

Child Support Clerk: This position is responsible to review and monitor child support cases under general supervision. This position prepares routine notices, analyzes and interprets information and assists in the enforcement/establishment of court orders. This position drafts routine documents, schedules cases for court, monitors cases and updates information in the computer. This position also conducts some research to prepare various reports. Strong organizational skills are required as well as the ability to make independent decisions and meet deadlines. Knowledge of legal terminology and the ability to interpret complex reports is also required. The knowledge, skills, and abilities required for a Child Support Clerk are similar to what is required in the Clerk Typist positions in the records division.

Administrative Clerk: The Administrative Clerk performs complex clerical and record keeping procedures, supervises and trains office staff, maintains employee records, and is responsible for initiating, updating and maintaining confidential records, files, forms and data systems; compiles data and prepares reports; composes letters and answers correspondence. Administrative Clerk positions are in the Purchasing Department and Veteran's Office. This position is not comparable as it includes supervision of employees, maintaining their records and performs record keeping functions, typically related to accounting functions. Such duties are not performed within the positions of the records division and therefore are not a comparison.

Court Coordinator: A Court Coordinator performs responsible and complex legal and clerical work for Clerk of Courts and the Circuit Courts. The Court Coordinator oversees and coordinates the activities within an assigned court. The Court Coordinator takes minutes of court proceedings, schedules necessary appearances before the circuit courts and completes required forms and documents related to each hearing, distributing documents to the proper parties. This position must be able to respond and follow through with the proper procedures at a moment's notice, and in many instances, cannot refer to reference materials to make decisions. To adequately perform the duties of this position, an individual is required to have an associate degree as a paralegal or comparative legal degree and a minimum of two years of experience. Based on my review, this position's knowledge, skills, and abilities are beyond what is required in the records division positions.

#### **Recommendation:**

This study revealed the Clerk Typist II's are performing duties that require additional knowledge, skills, and abilities beyond their classification. Based on the department reorganization, the Clerk Typist II's are performing the same duties as the Clerk Typist III, therefore it is fair and equitable to pay the positions at the Clerk Typist III wage rate. It is recommended the Clerk Typist II's be reclassified to Clerk Typist III's and be placed in Category F of the Courthouse Contract.

#### **Clerk Typist III**

Debbie Cashman, Clerk Typist III, submitted the reclass request in November of 2003.

#### **Job Duties:**

This position is responsible for providing clerical support to the criminal section of the Sheriff's Department. This position enters and maintains criminal incident reports, conducts conversations with the public, and compiles various reports weekly and monthly. Data entry of criminal incident reports account for approximately 80% of the duties. This position will validate stolen/missing items on the T.I.M.E. system.

#### **Additional Job Duties:**

The changes in job duties identified by Ms. Cashman include:

• Validate stolen/missing items on the T.I.M.E. system.

### **Problem Solving:**

A Clerk Typist III communicates daily with police agencies, insurance companies, parole officers, lawyers, and other members of the public. They will assist the public in searching for information, performing routine investigative work, and answer inquiries of a complex nature. Based on the request, the Clerk Typist III will determine what information may be released. Guidelines exist to determine releasable information, but there are times when the guidelines need to be interpreted calling for independent judgment: for example when handling juvenile or medical records and/or releasing information on files involving fatalities.

#### **Accountability:**

The Clerk Typist III will gather information, independently compile the data, and prepare various reports for distribution. Each position has weekly or monthly reports they are accountable for. The type of reports will vary including financial, statistical, or legal reports. The reports are for internal department use, county departments, and/or reports required by the state. Accuracy of the records entered has a high impact on officer safety and incorrect information entered my result in a law suit.

#### **Comparison:**

The additional job duties identified by the Clerk Typist III are validating stolen/missing items on the T.I.M.E. system. These duties are within the scope of knowledge, skills, and ability required within the Clerk Typist III position. The position description states, "Gathers information on a variety of subjects and independently compiles data and prepares various reports." The Clerk Typist III is not performing job duties outside the scope of the position description.

**Recommendation:** I have not identified any additional job duties that would warrant a reclassification of the Clerk Typist III.

#### **Account Clerk I**

#### **Job Duties:**

There are two, Account Clerk I's in the records division of the Sheriff's Department. Reclassification requests were submitted at various times, beginning in July of 1998. The Account Clerk I is responsible for coordinating the criminal and civil process for the Sheriff's Department ensuring compliance with State Statutes including maintaining records and processing documents relating to financial transactions. Criminal and civil processes include writs, executions, garnishments, subpoenas, replevins, and summons. Each type of legal document has its own guidelines or statute regulations to comply with in addition to meeting statutory and/or department deadlines.

The Account Clerk I receives, reviews, and processes financial papers for completeness, accuracy, validity, and conformity to State Statutes. This position ensures that financial papers are processed and maintained in the computer system, performing responsible bookkeeping and clerical duties of a routine nature including recording payments and balancing accounts. The Account Clerk I will balance various accounts monthly and print reports as required.

The Account Clerk I answer phone calls from the general public providing information regarding civil process procedures and fee schedules. The general public includes attorneys, financial institutes, state departments, landlords, tenants, and local and state agencies.

#### **Additional Job Duties:**

The significant job changes identified were:

- Provide the District Attorney's Office copies of all paperwork served;
- Procedure changes in bank procedures;
- Duties of balancing the cash drawer were transferred to the accountant;
- Assist the information services department with creating a program to update the work system;
- Began completing work on a computer and printer rather than a manual system;
- Send bills out monthly;

The job changes identified by Account Clerk I when the Position Description Questionnaire was completed are procedural changes. Procedural changes in themselves do not warrant a reclassification; therefore this position will be evaluated based on the department reorganization.

#### **Problem Solving:**

There are many types of documents within the civil process, once the document is identified the steps to process the information is routine in nature. Occasionally this position may receive legal documents which would require a change in the processing procedure. In these cases, this position would contact Corporation Counsel for assistance. This position requires knowledge of the Sheriff's Department policies and practices, State Statutes related to the civil process. This is knowledge that can be obtained once in the position through a reasonable period of training.

#### **Accountability:**

Each type of legal document has its own guidelines or statute regulations to comply with in addition to meeting statutory and/or department deadlines. If deadlines aren't met, revenues may be lost for the Sheriff's Department.

#### **Comparison:**

No significant job changes were identified in the Account Clerk I positions. The duties performed are within the scope of the knowledge, skills, and abilities required within the Account Clerk I position.

#### **Recommendation:**

I didn't identify any significant change in job duties of the Account Clerk I to warrant a reclassification of this position. The title of Account Clerk I is not a true reflection of this position and it is recommended to change the title to Civil Process Clerk and update the position description.

#### **Fiscal Impact:**

Per the memorandum of understanding titled Job Analysis Procedure in the Courthouse Bargaining Unit, Teamster's Local 75, the recommendation is to be retroactive to the date the completed Position Description Questionnaires were received. Those dates include: July 1998, October 2002, and December 2003.

Wage Rate: 2003 (1 year rate)

Clerk Typist II - Category B \$13.1143 Clerk Typist III - Category F \$13.7292 Difference \$ .6149

Fiscal Impact – per Clerk Typist II

	Category B	Category F	
Salary	\$ 25,572.89	\$ 26,771.94	
FICA	\$ 1,956.33	\$ 2,048.05	
WRS	\$ 2,403.85	\$ 2,891.37	
WC	\$ 204.58	\$ 214.18	
Total Benefits	\$ 4,564.76	\$ 5,153.60	
Total Salary & Benefits	\$ 30,137.65	\$ 31,925.54	

Total Estimated Fiscal Impact per Clerk Typist: \$1,787.89

#### Retroactive Wages

The Clerk Typist II's will receive retroactive wages based on the following dates: July 1998, October 2003, and December 2003. The 2003 wage rate was used for the 2004 estimated back wages. The actual wage rate is subject to the 2004 negotiations.

	Clerk Typist II	Clerk Typist III	Difference	Back Wages
Wage Rate 1998	11.2667	11.7972	.5305	\$ 374.00
Wage Rate 1999	11.6048	12.1511	.5463	\$ 1,065.29
Wage Rate 2000	11.9529	12.5156	.5627	\$ 1,097.27
Wage Rate 2001	12.3615	12.9411	.5795	\$ 1,130.22
Wage Rate 2002	12.7323	13.3293	.597	\$ 1,356.68
Wage Rate 2003	13.1143	13.7292	.6149	\$ 2,398.12
Wage Rate 2004*	13.1143	13.7292	.6149	\$ 2,398.12

A motion was made by Supervisor Kaye and seconded by Supervisor Hinz "to adopt".

After extensive discussion, the vote was taken. Roll Call #9s(1):

Ayes: Van Den Heuvel, Graves, Nicholson, Theisen, Krueger, Haefs, Erickson, Kaye, Zima, Evans, Johnson, Dantinne, Frohna, Collins, Beyl, Backmann, Van Deurzen, Fleck,

Clancy, Moynihan, Zabel, Hinz, Lund, Fewell

Nays: Vander Leest, Scray

Total Ayes: 2 24 Total Nays:

Motion carried approving the re-classifications.

Approved by: \s\ Carol Kelso, County Executive Date: 4-1-2005

#### RESOLUTION REGARDING: RELATING TO E911 EQUIPMENT TO No. 9t --**ENHANCE** EXISTING BROWN COUNTY **PUBLIC SAFETY** COMMUNICATIONS SYSTEM EQUIPMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Brown County Board of Supervisors at its February 16, 2005 meeting, authorized that a grant applicant be submitted to the Wisconsin Department of Justice for possible grant monies to upgrade the existing Brown County Public Safety Communications Department 911 telecommunications equipment to enhance the ability to respond to wireless providers of mobile and cellular phone calls; and

WHEREAS, 2003 Wisconsin Act 48 created a "wireless 911 fund" to provide an appropriation for grants to local governments to enhance its public safety communications equipment for enhanced E911 service to wireless phones; and

WHEREAS, the grant application would request that state monies reimburse Brown County for costs of an enhanced E911 Telecommunications equipment; and

WHEREAS, the Brown County Public Safety Committee recommends that an RFP be issued by May 2005 for the purchase of E911 enhancement equipment, with the County committing funding by June 1, 2005, and enhanced E911 service beginning by February 2006; and

WHEREAS, the cost of bonding for such E911 enhancement equipment was not set forth in the 2005 Annual Budget Resolution approved by the Brown County Board of Supervisors at its November, 2004 budget session; and

WHEREAS, it is requested that the 2005 Bonding Request be amended to include a bonding request for the purchase of enhanced E911 telecommunications equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE BROWN COUNTY BOARD OF SUPERVISORS THAT it hereby recommends that the 2005 Brown County Initial bonding Resolution include an additional amount for the cost of enhanced E911 telecommunications equipment and that an RFP be issued by May 2005, with the County committing funding by June 1, 2005, and services beginning by February 2006.

Respectfully submitted, PUBLIC SAFETY COMMITTEE

A motion was made by Supervisor Kaye and seconded by Supervisor Nicholson "to adopt". Discussion followed.

Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: <u>\s\ Carol Kelso, County Executive</u> Date: 4-1-2005

- No. 10 -- Such other matters as authorized by law. Late Communications.
- No. 10a -- From Supervisor Dantinne regarding: Request street light at the corner of County QQ and County N.

Refer to Planning, Development and Transportation Committee.

No. 10b -- From Supervisor Dantinne regarding: Request lowering speed limit on County T south of New Franken.

Refer to Planning, Development and Transportation Committee.

No. 10c -- From Supervisor Dantinne regarding: Request to reimburse storm water residents who are double taxed by both the City and County.

Refer to Planning, Development and Transportation Committee.

No. 10d -- From Supervisor Nicholson regarding: Requesting an amendment of the Brown County Code relating to odor nuisance affecting health – as to more stringent regulatory provisions enforced by the Health Department.

Refer to Health Department and Human Services Committee.

No. 10e -- From Supervisor Fewell regarding: Explore the implementation of a \$.50 per acre credit to Brown County landowners who are subject to both a nutrient maintenance fee and a storm water management fee. This affects those landowners who own property that resides in communities who have imposed a storm water management fee as well as having tillable acreage that is subject to the nutrient maintenance fee.

Refer to Planning, Development and Transportation Committee.

No. 10f -- From Supervisor Fewell regarding: Discuss issues regarding the disc golf course at Pamperin Park related to disc golfers who are charged a fee and yet have to share the golf course with walkers who do not pay a fee.

Refer to Education and Recreation Committee.

No. 10g -- From Supervisor Lund regarding: With the reformed facility master plan committee meeting to form a blueprint for the future needs of the County, I would urge the County Executive and County Board to form an ad-hoc committee on the future of shared services in the County.

Refer to Public Safety Committee.

No. 11 -- Bills over \$10,000 for period ending March 1, 2005.

A motion was made by Supervisor Johnson and seconded by Supervisor Frohna "to pay the bills over \$10,000 for period ending March 1, 2005". Voice vote taken. Motion carried unanimously with no abstentions.

#### No. 12 -- Closing Roll Call:

Present: Van Den Heuvel, Graves, Nicholson, Theisen, Krueger, Haefs, Erickson, Kaye,

Zima, Evans, Vander Leest, Johnson, Dantinne, Frohna, Collins, Beyl, Backmann,

Fleck, Van Deurzen, Clancy, Moynihan, Zabel, Scray, Hinz, Lund, Fewell

Total Present: 26

No. 13 -- ADJOURNMENT TO WEDNESDAY, APRIL 20, 2005, AT 7:00 P.M., LEGISLATIVE ROOM 203, 100 N. JEFFERSON STREET, GREEN BAY, WISCONSIN.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Dantinne "to adjourn to the above date and time." Voice vote taken. Motion carried unanimously with no abstentions.

| \_\_\_\_\_\s\ DARLENE K. MARCELLE | Brown County Clerk